

DENVER PUBLIC SCHOOLS
Volunteer Application



Last Name:	First:	M.I.:	Date:
Street Address:		Apartment/Unit # :	
City:	State:	ZIP:	
Primary Phone:	E-mail Address:		
How would you like us to contact you? <input type="checkbox"/> Phone <input type="checkbox"/> Text <input type="checkbox"/> Email			
Source of Referral:			

Please check all areas of interest to you:	<input type="checkbox"/> Teacher Assistant	<input type="checkbox"/> Foreign Language Tutoring	<input type="checkbox"/> Reading	<input type="checkbox"/> Math	<input type="checkbox"/> Library	<input type="checkbox"/> Clerical
	<input type="checkbox"/> Other (please explain):					
Check grade level preference. <input type="checkbox"/> K-2 <input type="checkbox"/> 3-6 <input type="checkbox"/> Middle <input type="checkbox"/> High						

Please indicate the DAYS AND TIMEFRAMES you may be available to volunteer:		Morning	Afternoon
	MONDAY	<input type="checkbox"/>	<input type="checkbox"/>
	TUESDAY	<input type="checkbox"/>	<input type="checkbox"/>
	WEDNESDAY	<input type="checkbox"/>	<input type="checkbox"/>
	THURSDAY	<input type="checkbox"/>	<input type="checkbox"/>
	FRIDAY	<input type="checkbox"/>	<input type="checkbox"/>

I have a volunteer assignment. School and/or program coordinator where assigned:

PLEASE CONTACT ME - I need a volunteer assignment. School(s) or area to which I would like to be assigned:

Volunteer Confidentiality Agreement/Acknowledgment

Both while they are engaged with Denver Public Schools and afterwards, **volunteers**, interns, or any other duly authorized individual providing services to Denver Public Schools, must preserve the confidentiality of all Denver Public Schools employee and student records, and other proprietary and confidential information, and may not use any of this information to benefit himself or herself or any entity, business, or person other than Denver Public Schools.

Accordingly, I agree and acknowledge that I will preserve the confidentiality of all proprietary and confidential information belonging to Denver Public Schools or its employees and students, including but not limited to employee personnel files or student records, both while I am providing services to Denver Public Schools and afterwards, and I will not take or misuse any confidential information at any time. **Volunteer name and date of birth will be visible to DPS staff as your application is processed. This will allow us to use the limited view spreadsheet for secretaries.**

I further acknowledge and agree to comply with all applicable Denver Public Schools policies in connection with performance of my volunteer services.

I also agree and acknowledge that, on Denver Public Schools' request or on termination of my services, I will promptly return to Denver Public Schools all its property, specifically including all documents, disks or other computer media or other materials in my possession or under my control that contain ideas, processes, concepts or other proprietary or confidential information belonging to Denver Public Schools or its employees or students.

Date	Signature
Date	DPS Witness to volunteer's signature.

Interviewed by:	School/Organization:	Date:
-----------------	----------------------	-------

Approved: (Principal or Designee)	Teacher:	
-----------------------------------	----------	--

RETURN TO:
Office of Volunteer Services
1617 S. Acoma St. / Denver, CO 80223
720.423.1817 ♦ FAX – 720.423-1502 ♦ Volunteer_Services@dpsk12.org



DENVER PUBLIC SCHOOLS - VOLUNTEER SERVICES
REQUEST FOR CRIMINAL HISTORY/BACKGROUND CHECK

PLEASE READ CAREFULLY

In an effort to encourage ongoing collaboration between Denver Public Schools and our families and community, the DPS Board encourages volunteering with Denver Public Schools. Completion of this form hereby authorizes Denver Public Schools to conduct a complete criminal background investigation of each volunteer applicant, which may include consultation with other federal/state law enforcement agencies and the Colorado Department of Education.

Note: a criminal conviction is not an automatic bar to volunteering. A volunteer applicant's submission below of false or misleading information, or failure to disclose requested information, may disqualify the applicant from further consideration for volunteering, result in dismissal from volunteering if discovered at a later date, or cause Denver Public Schools to submit this application and investigation results to the district attorney for possible criminal prosecution.

PLEASE FILL OUT COMPLETELY. PLEASE PRINT CLEARLY AND LEGIBLY.

School/Program Applying For
Last Name First Name Middle Name
Date of Birth Driver's Lic.# / Other Photo ID
Telephone Number/s: Primary Secondary

Please check one box:

- NO, I have never been convicted of committing any felony or misdemeanor.;
YES, I have been convicted of the following felony(ies) or misdemeanor(s). List ALL:

Table with 3 columns: Date, City/County/State, Charge(s)

Please list additional charges on a separate sheet if needed.

Please check one box:

- NO, I have never been dismissed or resigned from employment or volunteer assignment following an allegation of unlawful behavior involving a child.
YES, I have been dismissed or resigned from employment or volunteer assignment following an allegation of unlawful behavior involving a child. Please explain:

Under the penalty of perjury, I hereby certify that all of the above information is true and correct to the best of my knowledge.

Volunteer Applicant's Signature: Date:

Under the penalty of perjury, I hereby certify that I have viewed a valid governmental ID or a non-governmental ID accompanied by a form of ID issued by a governmental agency from the USA or another country, i.e., birth certificate for the above named volunteer and that I have witnessed the above named volunteer sign this application.

DPS Witness Signature: Date:

1 It is at the district's discretion to review and accept or reject any reasonable, valid identification on a case by case basis. Photo ID may include drivers license or identification cards from countries other than the United States of America. Non-governmental ID must be accompanied by a form of identification issued by a governmental agency from the USA or other country, i.e., birth certificate.